

**BORANG PERMOHONAN PERTUKARAN PEGAWAI UNDANG-UNDANG**

**JABATAN PEGUAM NEGARA**

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| Borang lengkap hendaklah dikemukakan kepada: | Gambar  Terkini |
| Pengarah Bahagian Pengurusan  Jabatan Peguam Negara Aras 13, No. 45, Persiaran Perdana Presint 4  62100 PUTRAJAYA |

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| **BAHAGIAN A: BUTIRAN DIRI PEGAWAI DAN PERKHIDMATAN** | | | | | | | | | | | | | | | | | | | |
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| **Nama Penuh** | | | | | : | |  | | | | | | | | | | | | |
| **No. Kad Pengenalan** | | | | | : | |  | | | | | | | | | | | | |
| **Jawatan** | | | | | : | |  | | | | | | | | | | | | |
| **Gred** | | | | | : | |  | | | | | | | | | | | | |
| **Kelayakan Akademik**  **(Bidang/ Universiti)** | | | | | : | |  | | | | | | | | | | | | |
| **Alamat Pejabat** | | | | | : | |  | | | | | | | | | | | | |
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| **Alamat Tempat Tinggal Sekarang** | | | | | : | |  | | | | | | | | | | | | |
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| **No Telefon Pejabat** | | | | | : | |  | | | | | | | | | | | | |
| **No Telefon Bimbit** | | | | | : | |  | | | | | | | | | | | | |
| **Alamat E-Mel Rasmi** | | | | | : | |  | | | | | | | | | | | | |
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| **BAHAGIAN B: BUTIRAN KELUARGA** | | | | | | | | | | | | | | | | | | | |
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| **Taraf Perkahwinan**  (Lampirkan salinan Surat Nikah yang disahkan) | | | | | : | | Bujang | | | | | |  | | Duda | | |  |  |
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| Berkahwin | | | | | |  | | Janda | | |  |  |
| **Jika berkahwin,**  **Nama Pasangan** | | | | | : | |  | | | | | | | | | | | | |
| **Pekerjaan Pasangan** | | | | | : | |  | | | | | | | | | | | | |
| **Nama dan Alamat Majikan Pasangan**  (Lampirkan salinan Surat Pengesahan Majikan Pasangan yang disahkan) | | | | | : | |  | | | | | | | | | | | | |
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| **Maklumat Anak/ Tanggungan** | | | | | : | | **Nama** | | | | | | | | | **Umur** | | | |
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| **BAHAGIAN C: PENGALAMAN BEKERJA**  Nyatakan pengalaman bekerja di penempatan sekarang dan yang sebelumnya. Gunakan Lampiran jika ruangan tidak mencukupi. | | | | | | | | | | | | | | | | | | | |
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| **Penempatan Semasa** | | | | | | | | | | | | | | | | | | | |
| **Jawatan dan Gred** | | | | **Tempoh Berkhidmat** | | | | | | | | | **Penempatan** | | | | **Ringkasan Tugas** | | |
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| **Tiga (3) Penempatan Terakhir** | | | | | | | | | | | | | | | | | | | |
| **Jawatan dan Gred** | | | | **Tempoh Berkhidmat** | | | | | | | | | **Penempatan** | | | | **Ringkasan Tugas** | | |
| **1.** | | | |  | | | | | | | | |  | | | |  | | |
| **2.** | | | |  | | | | | | | | |  | | | |  | | |
| **3.** | | | |  | | | | | | | | |  | | | |  | | |
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| **BAHAGIAN D: BUTIR-BUTIR PERMOHONAN PERTUKARAN**   * Sila lampirkan salinan dokumen berkaitan yang telah disahkan * Jika atas sebab kesihatan diri/ ahli keluarga, sila kemukakan surat pengesahan oleh Pegawai Perubatan Kerajaan/ Swasta. | | | | | | | | | | | | | | | | | | | |
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| Sila tanda (√) pada ruangan berkenaan: | | | | | | | | | | | | | | | | | | | |
|  | Bebanan kewangan | | | | | | | | | |  |  | | Mengikut pasangan | | | | | |
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|  | Ahli keluarga sakit tenat | | | | | | | | | |  |  | | Melanjutkan pelajaran | | | | | |
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|  | Pemohon sakit tenat | | | | | | | | | |  |  | | Jarak tempat kerja yang jauh | | | | | |
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|  | Keselamatan terancam | | | | | | | | | |  |  | | Pusingan Kerjaya | | | | | |
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|  | Lain-lain alasan (nyatakan): | | | | | | | |  | | | | | | | | | | |
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| **Penempatan Dimohon** | | | | | | | | | | **Justifikasi** | | | | | | | | | |
| **Pilihan 1:** | | | | | | | | | |  | | | | | | | | | |
| **Pilihan 2:** | | | | | | | | | |  | | | | | | | | | |
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| **BAHAGIAN E: PENGESAHAN PEGAWAI** | | | | | | | | | | | | | | | | | | | |
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| Saya dengan ini mengaku bahawa semua maklumat yang diberikan adalah benar. Saya bersedia/ tidak bersedia\* ditempatkan di mana-mana Kementerian/ Jabatan/ Bahagian atau mana-mana penempatan selain yang dimohon tertakluk kepada kekosongan jawatan di seluruh negara. | | | | | | | | | | | | | | | | | | | |
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| (Tandatangan Pemohon) | | | | | | | | | | | | |  | | | | | | |
| Cop Rasmi Jawatan | | | | | | | | | | | | |  | | | | | | |
| Tarikh : | | | | | | | | | | | | |  | | | | | | |
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| **BAHAGIAN F: PERAKUAN KETUA JABATAN** | | | | | | | | | | | | | | | | | | | |
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| Permohonan Pegawai ini adalah: | | | | | | | | | | | | |  | | | | | | |
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|  | | **Disokong dengan pengganti serentak.** | | | | | | | | | | | | | | | | | |
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|  | | **Disokong dengan pengganti kemudian.** | | | | | | | | | | | | | | | | | |
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|  | | **Disokong tanpa pengganti.** | | | | | | | | | | | | | | | | | |
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|  | | **Tidak disokong.** | | | | | | | | | | | | | | | | | |
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| Ulasan : | | |  | | | | | | | | | | | | | | | | |
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| (Tandatangan Ketua Jabatan) | | | | | | | | | | |  | | | | | | | | |
| Cop Rasmi Jawatan | | | | | | | | | | | | |  | | | | | | |
| Tarikh: | | | | | | | | | | | | |  | | | | | | |

\* Tanda yang berkaitan